

NCVR Midwest Region
Notes – Conference Call
November 20, 2019
2:00 p.m. EST

- PRESENT Fran Moore, Ellen Dunn, Dawn Hausmann, Carolyn Puccio, Rose Marie Kujawa, Joyce Candidi, Louise Hembrecht, Judith Davies
- SHARING Along with introducing themselves, participants spoke about some of the events/activities in which they were engaged.
- THEME *Called to be Prophets for a Future Not Our Own* is the theme of Assembly 2020.
- DETAILS
- Assembly 2020 will be held from March 22, 2020 through March 24, 2020 at the Felician Sisters Convent on Peterson Avenue in Chicago.
 - A detailed schedule of the Assembly will be published after the next meeting of the Executive Board.
 - Registration information will be sent out during the first week in January.
 - Members of the Midwest Region are asked to arrive at the convent on March 21, 2020 so that setting up for the Assembly can begin at 3:00 p.m.
- RESPONSIBILITIES Following is a list of persons and responsibilities for the Assembly:
- Mariette Moan – serve as musician for prayer times and the Mass
 - Ellen & Dawn – coordinate all aspects of the Liturgy and Prayers including the musicians, readers, gift bearers, prayers, prayer booklet, sign-up sheets, etc. (Judith will send them the proposed Universal Prayers for the Assembly.)
 - Louise, Fran & Judith – prepare the Assembly environment and ambience
 - Judith – circulate the proposed Universal Prayers and the Midwest Region introduction
 - Fran – provide bags for the candy/goodies supplied by the region
 - Louise, Rose Marie, Joyce – serve as greeters
 - Louise – contact someone to develop the Assembly logo; provide paper for the folders; prepare the evaluation form; bring materials for the environment and holders for the name tags; provide the number of participants after registration is complete
 - Joyce – prepare the name tags
 - Carolyn – procure pens
 - Board – discuss possible entertainment
- FINANCES To be reimbursed for Assembly expenses, persons are asked to submit all receipts to Mariette Moan.
- MEETINGS Upcoming meetings of the Midwest Region, via conference call, are scheduled for 2:00 p.m. (Eastern time) on January 30, 2020 and February 20, 2020.